



# STAFF REPORT TO COMMITTEE

**DATE OF REPORT** January 15, 2021

**MEETING TYPE & DATE** Regional Services Committee Meeting of January 27, 2021

**FROM:** Legislative Services Division  
Corporate Services Department

**SUBJECT:** 2021 Resolutions to the Association of Vancouver Island and Coastal Communities (AVICC)

**FILE:**

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## PURPOSE/INTRODUCTION

The purpose of this report is to seek direction on potential resolutions for submission to the Association of Vancouver Island and Coastal Communities (AVICC) Annual General Meeting and convention.

## RECOMMENDED RESOLUTION

For direction.

## BACKGROUND

The Association of Vancouver Island and Coastal Communities annual convention will be held virtually in 2021. The specific timing and format is still under consideration by the AVICC Executive. The convention provides members with the opportunity to bring forward issues and concerns from their communities through resolutions and debate. The Call for Resolutions can be found in Attachment A.

AVICC is one of five area associations of local governments operating under the umbrella of the Union of BC Municipalities (UBCM). AVICC represents the interests of the various local governments of Vancouver Island, Sunshine Coast, Powell River and the Central Coast.

## ANALYSIS

The deadline for submission of resolutions for consideration at the AVICC Annual General Meeting is February 26, 2021. Resolutions must be adopted by the Board no later than the February 24, 2021 Board meeting, in order to meet the deadline.

The usual resolutions procedures may need to be adapted to accommodate the virtual format of this year's convention. It is uncertain whether late resolutions or off-the-floor resolutions will be accommodated at the virtual convention, so members are strongly encouraged to submit resolutions by the deadline. In normal circumstances, late resolutions are only considered when the discussion topic arises, or was not known, before the deadline.

Resolutions endorsed at AVICC are automatically submitted to UBCM for consideration at the fall Convention. Issues that arise after the AVICC annual meeting may be submitted directly to UBCM. AVICC encourages members to focus resolutions on new issues of provincial or AVICC-wide interest.

Staff recommend that the Committee identify topics for potential AVICC resolutions to be drafted and brought forward for consideration.

**FINANCIAL CONSIDERATIONS**

N/A

**COMMUNICATION CONSIDERATIONS**

N/A

**STRATEGIC/BUSINESS PLAN CONSIDERATIONS**

N/A

**GENERAL MANAGER COMMENTS**

Not Applicable

Referred to (upon completion):

- Communications & Engagement
- Community Services (*Cowichan Community Centre, Cowichan Lake Recreation, South Cowichan Recreation, Arts & Culture, Public Safety, Facilities & Transit*)
- Corporate Services (*Finance, Human Resources, Legislative Services, Information Technology, Procurement*)
- Engineering Services (*Environmental Services, Recycling & Waste Management, Water Management*)
- Land Use Services (*Community Planning, Development Services, Inspection & Enforcement, Economic Development, Parks & Trails*)

Prepared by:

Reviewed by:

  
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Angie Legault  
Corporate Secretary

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Not Applicable  
Not Applicable

  
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Mark Kueber, CPA, CGA  
General Manager

Reviewed for form and content and approved for submission to the Committee:

Resolution:

Financial Considerations:

Manager, Legislative Services

Manager, Finance

**ATTACHMENTS:**

Attachment A – AVICC 2021 AGM & Convention – Resolutions Notice